## **The Wildflower Barn - Notes for Rental Vendors**

## (tables, chairs, linens, tents, vintage furniture, etc.)

The Wildflower Barn welcomes vendors from all over the area to provide décor items to our wonderful couples. We know every venue has different rules and we do have our own policies in place regarding delivery and pickup. We hope this will help you better plan your day with us and meet the needs of your clients while at our venue.

We have 2 venues, The Bluebonnet Barn and the Meadow Barn. There are 2 weddings every day, be sure to find out from your customer which venue they rented so you end up in the right place.

**Arrival:** The Venue is available to vendors starting at the beginning of the rental period on the day of the event. For couples using our setup service we ask that tables and chairs be delivered by 10 am. Please contact a member of our team prior to the event date to set up a delivery time. Only pre-approved vendors with expressed consent of our staff will be allowed to arrive early or leave things overnight. Otherwise all drop-offs and pick-ups need to occur during the rental time on the day of the event.

High profile vehicles, be aware of overhead trees. We are a naturalistic facility. Any tree damage will be billable. If your vehicle is over 29 feet in length we recommend a visit to our venue before booking with the couple to ensure you are comfortable driving your vehicle down the road.

Rental of vintage furniture will not be permitted to stay overnight. We are an outdoor venue and cannot protect the fabric on vintage items from the elements. Sofas, poufs, and other fabric furniture must be gone from the venue no later than 11pm.

A member of The Wildflower Barn staff will be present when you arrive. We always introduce ourselves so that you have a point of contact with the venue. Our staffers are courteous and happy to have you on property as part of the wedding fun. Please treat them with the same kindness. Our staffers will be on site for the entire event and have sole discretion in determining if noise levels, speaker placement, etc. are meeting our requirements. If we ask something of you, we have a good reason for it – please respect our few rules.

**Unloading:** There is no direct vehicle access to the barns. Expect to have to transport your equipment up to 100ft. We do provide carts, but if you have your own cart then you will not have to wait on another vendor. The retention chain and/or other barriers will not be removed for you. Do not attempt to drive down the crushed granite walking paths to the barns. Do not drive in the woods to circumvent the retention chain or other barriers.

Please do not break tree branches, crush plants, or alter the grounds in any way to place your equipment. We have designed our space with you in mind, please respect our natural environment and landscaping.

**Tents:** Tents must be secured using weighted barrels. We do not permit tent vendors to stake into the ground. Please contact us to set up a time for setup and tear down. We will work with you around our schedule of events to find the best time to set up prior to the event.

**Vendor Visits:** If you have not been to our venue before, we invite you to set up an appointment for a tour. We will gladly show you the space. We can point out where all available plugs are located, show you the unloading zones, etc. We have found these tours often help in determining what your needs will be the day of the wedding.

Whew that was a lot to get through. We know reading through rules can seem rather unfriendly. We assure you we are fun loving folks that are glad to meet you and build our vendor relationship with you. We appreciate your understanding of why these policies are in place. Now that all the unpleasantness is out of the way we look forward to a great wedding day with you!